

IB Diploma Programme Subject or Level Change Form

Procedure Subject Changes

- Fill in the below form with a subject or level change request and a justification.
- The form needs to be filled in and signed by parents.
- Email the form to the DP coordinator: l.dippenaar@internationalschooldelft.org
- The coordinator evaluates and checks with concerned teachers and subject area leaders and the timetabler.
- Once everyone is positive, the coordinator confirms the subject change to all stakeholders by returning the signed form.

Concerning Subject (Fill in which subject you would like to change, for example: Chemistry HL -> Design HL or level change: Math AA HL to SL AND Geo from SL to HL)) Reason for change I have spoken with my child regarding the above subject/level change, and I hereby grant my permission for my child to proceed with this alteration. I acknowledge that any modifications to subjects are contingent upon the approval of the IB DP Coordinator, the advising teacher(s), and the feasibility of accommodating it within the existing timetable The requested subject change is approved by DP coordinator Subject Area Leader Subject teachers			
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