



International School Delft
Standard Terms and Conditions
Fees Structure

2023-2024



Who is eligible to attend ISD?

International School Delft warmly welcomes students of all nationalities, faiths, beliefs and cultures.

Students may qualify for a place at the International School Delft if ¹:

- A. The student has a non-Dutch nationality/is a foreign passport holder and one of the parents/legal guardians is employed in The Netherlands for a period of time; or
- B. The student has Dutch nationality and has lived and attended school(s) abroad for at least two years because one of the parents/legal guardians was living abroad.
- C. The student has Dutch nationality and has a parent/legal guardian (with whom the student will be living) who will be living abroad within two years and for at least two years (this should be supported by a written statement of intent by parent or employer).

Admission to the International School Delft (ISD) will be dependent upon the school programme being appropriate for the applicant's needs and places available. ISD Primary offers the IB Primary Years Programme (IB PYP) and Secondary offers the IB Middle Years Programme (IB MYP) and the first year of the IB Diploma Programme (IB DP).

Whether the school is appropriate for the student is determined by previous school reports, personal interviews, details of any Special Educational Needs and contact with previous school(s). In 2023-2024, at the secondary school, MYP years 1, 2, 3, 4 and 5 will be open to students with a wide range of abilities, who can prove that they are able to follow the IB MYP curriculum. Where appropriate, applicants will be required to take entrance tests.

The first year for the Diploma Programme (DP1) will also open in 2023-24. The Diploma Programme is a challenging programme designed by the International Baccalaureate as a pre-university package of learning. Admission to DP is dependent on whether a student is considered able to complete the course with success. This will be determined by (previous) school reports, personal interviews, and any other data which the school consider relevant.

Prospective parents should complete the forms on our online Admissions system OpenApply at <https://isdelft.openapply.com>

Parents/guardians will be asked to set up an account in OpenApply which will enable them to log in and view the status of their application process. It will also enable parents/guardians to upload the required documents, such as a copy of the student's passport and reports from previous school(s), where applicable, and communicate with the Admissions Team.

Application Fee

For the school to be able to start the appraisal of any application, an application fee of €250 should be transferred to an ISD bank account set up for this purpose. Proof of payment of the fee should be uploaded before parents will be able to continue with the application process.

Please note that the payment of the application fee does not guarantee a place in the school nor can any rights be attached to payment of the fee!

¹ Admission to the Dutch International School is subject to conditions in accordance with Dutch legislation.



Through OpenApply, the school will confirm the receipt of an application. An admission interview will be arranged on location or via video call. Admission to the school will only be confirmed once it has been approved by the Head/Deputy Head for Primary or the Head/Deputy Head for Secondary. Final confirmation of placement will be sent within 6 weeks of the receipt of the completed application documentation.

!!Please note that this bank account is for payment of the application fee only!!

Bank Details for the account for payment of the application fee

These are as follows:

Name of Bank: ABNAMRO Bank
School Account: NL74 ABNA 0872 2979 18
Swift/BIC code: ABNANL2A
Make Payable to: Stichting Lucas Onderwijs inz. International School Delft (ISD)
Address Bank: Gustav Mahlerlaan 10, 1082 PP Amsterdam

All payments should clearly display the student's name and the preferred year and class of enrolment.

For students transferring from ISD Primary to ISD Secondary, there is no application fee.

NB: the Dutch government regards primary and secondary schools as separate entities, it is a legal requirement to re-submit personal data of the student and the parents, including copies of a passport, for students transferring from ISD Primary upon application to ISD Secondary.

School Fees: General Information

The school fees are established annually for the following academic year, taking into account, among other considerations, indexation/inflation.

In addition, the school reserves the right to further adjust the school fee in order to accommodate changes, such as in state funding of school fees, any increases in external examination fees, extension of facilities and programmes offered.

Acceptance Form

Once parents/guardians have accepted the offer of a place for their child, and ticked the acceptance box in OpenApply, they have agreed with and accepted the Standard Terms and Conditions 2023-2024, including the financial obligations.

Confidential Information and Data Privacy

The school complies with the Dutch legislation on privacy, but it is ISD's practice to show photographs and video footage of school activities and events on its website, in various school publications and on social media. The school may also include them in press releases and advertising.

To give permission to use images for this purpose, parents/guardians will be asked to sign a photo release form. Permission can be withdrawn in writing at any time, but not retrospectively.

Parents accept that it is the school's legal duty to provide data requested by the Government and other official authorities. However, this information will be limited to what is necessary to fulfil the legal requirements.



Invoicing and Payment

For the school fees and additional fees, the school will send invoices to all parents/guardians via email through the invoicing system, WisCollect. The invoices may be downloaded and the status of the amounts charged may be viewed online by the parents/guardians through the link which they receive. Payment can be made online via iDeal (preferred) or by bank transfer to the relevant bank account on the invoice.

Please note that there are separate accounts for Primary and Secondary!

For the year 2023-24, all parents/guardians of students already at ISD as well as for students with confirmed enrolment for 2023-24, invoices for the school fees will be sent at the end of May 2023.

Non-payment

Any non-payment of fees may be transferred to the external debt collector and all costs charged to the parent/guardian. International School Delft may then refer the student(s) concerned to a national public school programme. NB. Admission to these schools is not automatic.

Instalment Option

For the school fees only, there is the possibility for payment by instalments. The number of instalments depends on when the student joins the school, but the maximum number of instalments is 9. The condition for payment by instalments is that the payments are made on the due dates in accordance with the payment schedule provided by the school and WisCollect. There is no instalment option available for students joining ISD after January 2024.

For those parents/guardians paying in instalments, the fees should be fully paid by 28 February 2024.

Any request for payment by instalments should be sent to finance@internationalschooldelft.org. Parents/guardians will receive a confirmation with a payment plan.

Additional payments

Unforeseen trips and activities may occur throughout the academic year for which additional costs will apply.

The fees and costs also exclude any additional charges for specialist learning support, after-school clubs or mother-tongue lessons.

Deposit

The deposit, which is charged to all new ISD students, is a once-only charge and is refundable on leaving ISD when school property has been returned and there are no outstanding financial obligations. If a student transfers from Primary to Secondary and the deposit was paid in Primary, the deposit will be automatically transferred to Secondary.

Technology in Secondary

Secondary students in MYP years 1, 2, 3, 4 and 5, as well as in DP1, will use a MacBook for work both at school and at home.

Technology fees are invoiced annually for students with a laptop contract (school year 2021-2022 or later) during the contract period which is normally three years.

New students in MYP1, 2 and 3 will be supplied with a new MacBook with a school contract (including insurance). After the contract fees have been fully paid during a 3-year period, the MacBook becomes the property of the student.



New students in MYP4 and 5 and DP1 may purchase their own MacBook, with the required specifications, unless they specifically request to obtain their MacBook via the school on their application. In this case, the contract period will be individually assessed as will the annual costs.

Summary:

Students and parents/guardians with a MacBook supplied by the school will be required to:

- a) sign a contract with ISD regarding the use of the MacBook. The technology fee for the MacBook is payable for a period of three years. After the three years' period, the MacBook will become the property of the student. New MacBooks include a 4-year insurance (see the MacBook contract).

The following only applies to new students from MYP 4 upwards!

- b) have an own MacBook with the correct Technology specifications 2023-24 (see Technology specifications 2023-24). This own MacBook will not fall under any insurance effected through the school and responsibility for maintenance/repairs will remain with the student. At the time of enrolment, it should be indicated on the application form whether a student has an own MacBook or whether the MacBook should be supplied by the school.

Withdrawal From School and Refund Policy

Parents/guardians of students who are withdrawing are required to download and submit a leaving form to the school administration. Unless full notice is given by submitting the completed leaving form 60 days in advance, fees will continue to be charged. Students leaving ISD are required to clear all obligations before final records are released to the next school and the deposit is refunded.



SCHOOL FEES

PRIMARY

Annual School Fee	4,810
Deposit for new students	500
Various activities, incl. school photos	Charged per event

All stated amounts are in Euros

In Primary, school trips are charged separately via Social Schools and individually paid by the parents/guardians.

Bank account details Primary:

Name of Bank: RABOBank Nederland
School Account: NL12 RABO 0150 0873 57
Swift/BIC code: RABONL2U
Make Payable to: Laurentius Stichting voor Katholiek Primair Onderwijs
Address Bank: Croeselaan 18, 3521 CB Utrecht



SECONDARY

Middle Years Programme

MYP 1-5

Annual School Fee	6,490
New student expenses (incl. hoodie, sports shirt, yearbook, school photos)	65
Existing student expenses (yearbook, school photos only (hoodie and shirt at extra costs))	27
Technology fees - laptop with contract in school year 2021-2022 or later (including insurance)	475
- own MacBook (new students MYP 4 & 5 only! - see specifications)	0
Deposit for new students	500

MYP 1

School activities: curriculum-related trips and camps	268
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MYP 2 - 3 - 4

School activities: curriculum-related trips and camps	375
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MYP 5

School activities: curriculum-related trips and camps	375
Personal Project fee	54

All stated amounts are in Euros

Bank account details Secondary:

Name of Bank: ABNAMRO Bank N.V.
 School Account: NL41 ABNA 0838 6505 70
 Swift/BIC code: ABNANL2A
 Make Payable to: Stichting Lucas Onderwijs inz. IGVO Delft
 Address Bank: Gustav Mahlerlaan 10, 1082 PP Amsterdam



SECONDARY

Diploma Programme

DP 1

Annual School Fee	7,140
New student expenses (incl. hoodie, sports shirt, yearbook, school photos)	65
Existing student expenses - yearbook, school photos only (hoodie and shirt at extra cost)	27
Technology fees:	475
- Existing students: laptop with current contract in school year from 2021-2022 or later (including insurance)	
- New students:	
o own MacBook (see specifications)	0
o or MacBook via school (the contract period will be individually assessed as will the annual costs)	tbd
Deposit for new students	500
School activities: subject-related activities and trips	375

All stated amounts are in Euros

Because the Diploma Programme is a two-year course, we provide the following costs analysis for forecast purposes only. No rights can be derived from the forecasted amounts! The forecast is based on the fact that no new students can be accepted in DP2 and on the current costs for the exams.

DP 2

Annual School Fee	7,140
<i>Existing student expenses - yearbook, school photos only (hoodie and shirt at extra cost)</i>	27
<i>IB exam fees – 6 subjects (euro 85 per subject) Additional subjects at extra cost</i>	510

All stated amounts are in Euros

Bank account details Secondary:

Name of Bank: ABNAMRO Bank N.V.
 School Account: NL41 ABNA 0838 6505 70
 Swift/BIC code: ABNANL2A
 Make Payable to: Stichting Lucas Onderwijs inz. IGVO Delft
 Address Bank: Gustav Mahlerlaan 10, 1082 PP Amsterdam



Fee Table

For international schools, the amount of the annual fees cannot be divided into 12 equal monthly amounts.

The following table shows the fees to be paid when joining ISD at different times in a school year.

Amount of the fee to be paid	Tuition commencing	Amount in euros 2023-24 PYP 0-7	Amount in euros 2023-24 MYP 1-5	Amount in euros 2023-24 DP 1
Full amount	August	4,810	6,490	7,140
Full amount	September	4,810	6,490	7,140
90%	October	4,329	5,841	6,426
80%	November	3,848	5,192	5,712
70%	December	3,367	4,543	4,998
60%	January	2,886	3,894	4,284
50%	February	2,405	3,245	3,570
40%	March	1,924	2,596	2,856
30%	April	1,443	1,947	2,142
20%	May	962	1,298	1,428
10%	June	481	649	714
10%	July	481	649	714

Refund of school fees schedule, based on compliance with the refund policy. Please note that for any student withdrawing in the period up to and including December, the refund can never be more than 50% of the annual school fee.

Refund (based on the full annual school fees)	Tuition terminating in
50%	August
50%	September
50%	October
50%	November
50%	December
40%	January
30%	February
20%	March
10%	April
0% - no refund	May
0% - no refund	June
0% - no refund	July

The Standard Terms and Conditions 2023-24 replace all previous Standard Terms and Conditions. No rights can be attached to documents of previous years.

Disclaimer: ISD accepts no responsibility for any errors in the text with regard to application of percentages of the annual school fees.