



# Admissions Policy

International School Delft

*Version October 2022*



## **Philosophy**

International School Delft warmly welcomes students of all nationalities, faiths, beliefs, and cultures. We are part of the network of Dutch International Schools (DIS), a group of state-subsidized schools in the Netherlands.

International School Delft caters for students who can access and benefit from a mainstream curriculum by providing places for students from the international community.

International School Delft is an International Baccalaureate (IB) School, providing the IB Primary Years Programme (PYP) and IB Middle Years Programme. The admissions policy is aligned with the IB mission and philosophy.

## **Purpose**

The purpose of this policy is to ensure open and fair treatment for all applicants and to support the efficiency of the enrolment procedures.

## **Legal Requirements**

Admission to International School Delft is subject to Dutch legal requirements. Students qualify for places if they are:

1. students from countries outside of the Netherlands who are part of the mobile international community (Ministry of Education, Culture and Science regulations define this as those who are working in the Netherlands for a 'certain period of time')
2. students from Dutch families who have been internationally mobile (Ministry of Education, Culture and Science regulations define this as those who have spent 'at least' two years in a school abroad)
3. students from Dutch families who will be stationed abroad within two years and for at least two years, to be proven by a letter of intent by the parent or the employer.
4. students who need to be educated in an international school to ensure continuity of education.



## **Application process and placement**

The admission of a student will be determined by the admissions team. This will be based on:

- completion of the application form
- payment of registration fee
- previous school records and/ or contact with previous schools
- the transfer of documentation between schools in the Netherlands prior to admissions acceptance
- personal interviews
- other information that contributes to successful enrolment such as specialist reports

ISD is an inclusive school, it is at the same time a mainstream school, offering limited facilities to students with additional needs. Admission to the school is dependent upon the school programme being appropriate to the applicant's needs, and where the student can access and benefit from the IB curriculum.

In addition to providing the school with the academic records for the last two years and a teacher reference from the current school, students may be expected to complete admissions assessments.

## **Waiting lists**

When year groups reach capacity the waiting list system is utilized. The waiting lists are prioritized into admission categories. Within each admission category students will be placed in order of the date of receipt of the completed application form and registration fee. No applications will be considered more than two years prior to the expected entry date.

## **Student Placement and Year groups**

Students will be placed in the grade appropriate for their age, with classmates of the same age. This is the best place for social, behavioural, and emotional development, while it enables the student to best benefit from the curriculum.

ISD works in line with the other Dutch International Schools where 30 September is the key entry age cut-off date for each year and is arranged by age into the following year groups. We can admit students when they turn four as per Dutch regulations, however, when it is outside of these age ranges below, the child will be admitted to Group 0.

## Table we use to determine placement of students

Age	ISD	Dutch system	British system	American system
4 to 5	PYP 1	Groep 1	Reception	Pre-school
5 to 6	PYP 2	Groep 2	Year 1	Kindergarten
6 to 7	PYP 3	Groep 3	Year 2	Grade 1
7 to 8	PYP 4	Groep 4	Year 3	Grade 2
8 to 9	PYP 5	Groep 5	Year 4	Grade 3
9 to 10	PYP 6	Groep 6	Year 5	Grade 4
10 to 11	PYP 7	Groep 7	Year 6	Grade 5
11 to 12	MYP 1	Groep 8	Year 7	Grade 6
12 to 13	MYP 2	1 secondary	Year 8	Grade 7
13 to 14	MYP 3	2 secondary	Year 9	Grade 8
14 to 15	MYP 4	3 secondary	Year 10	Grade 9
15 to 16	MYP 5	4 secondary	Year 11	Grade 10
16 to 17	DP 1	5 secondary	Year 12	Grade 11
17 to 18	DP 2	6 secondary	Year 13	Grade 12

### Applications for all year groups

No applications will be considered more than two years prior to the expected entry date. At this point, it is possible to apply to be placed on the waiting lists for the following prioritized admission categories.

1. Siblings of children already at the school and children of new teaching staff
2. Children coming directly from outside the country
3. Children transferring from another international school in the Netherlands
4. Other qualifying children (children who meet the Admissions Policy but do not fall into sections 1-3)

### Progression to Secondary

Admission into Primary does not automatically lead to admission into the Middle Years Programme. This will be determined in the final year of the Primary Years Programme (PYP7).

### ISD Secondary

International Baccalaureate Programmes are rigorous and academically challenging, and admission is open to students who can benefit from this academically demanding and challenging environment. ISD Secondary is guiding students towards the IB diploma. Most students graduating from the Diploma Programme will enter colleges, universities, universities of Applied Sciences or other educational training programmes.



### **Middle Years Programme: MYP 1-MYP 5**

In the first 5 years of Secondary, The Middle Years Programme is offered. The MYP Programme is structured to accommodate a broader range of academic abilities.

### **Progression to Diploma Programme**

Admission into the MYP does not automatically lead to admission into the diploma programme (DP).

All students are expected to provide evidence of eligibility for the DP and meet the DP requirements set by the school. Admission will depend upon the student's academic ability and work habits.

No admissions will be made into DP2, unless the student already did DP 1 in their previous school, and we can offer them the same subject package as their previous school.

### **Diploma Programme: DP 1, DP 2**

The DP is for students ages 16 to 18. It is an academically rigorous two-year programme that prepares students for university entrance.

Students applying for the DP will have to indicate their suitability for the programme through previous achievements, including aptitude, attainment, study habits and skills development.



### **ENGLISH AS AN ADDITIONAL LANGUAGE, EAL STUDENT**

English is the academic language of the school. ISD wants to ensure all students can benefit from the programme. The school has provisions in place for students whose first language is not English. ISD welcomes students who are at an emergent level for English up until MYP4 onwards. English is taught at Language Acquisition level within the timetable up until MYP 4. For those students there is designated support in our school offered by our EAL teachers.

English language support is more limited from MYP 5 onwards, and before offering a place at ISD, the school needs to be sure students can cope with level of academic English required.

In some situations, entrance testing plays a role in the admissions procedure, and testing may include standardized English tests. Acceptance into the programmes, offered at ISD is at the school's discretion.

### **STUDENTS WITH SPECIAL NEEDS**

ISD is an inclusive school, where teachers work with each student's unique strengths and challenges, including those with special needs. Applications from students who have received counselling, support, therapy, or who have been diagnosed with additional needs must include all relevant diagnostic reports and evaluation documentation for a confidential review.

Admission of students with additional needs is done, on a case-by-case basis, always using the best interest of the student as guidance when considering placement. Our Student Support Department Coordinator will always be involved in the applications of students with special needs. Please be aware the school is not able to provide programmes for students with severe additional support needs.

Any information regarding a student's Special Educational Needs must be disclosed on the OpenApply Application form. Failure to disclose concerns or problems that were already evident before the application was made, may be grounds to refuse admission. And withdraw the student's place at ISD.



ISD is an inclusive school and admits students with a variety of learning differences. Students are admitted based on the review of the documentation submitted as per the requirements of the admissions policy.

Admissions decisions for children with differing learning needs are made by the Head of School in consultation with the Student Support team. At this point, we are not able to accept students with extreme behaviour difficulties. In the primary campus we can accept students with physical disabilities. This is not possible in Secondary due to the travel between our two campuses and the absence of an elevator.

***One condition is that the PYP, MYP and DP programmes should be appropriate for the student's needs and academic skills. The student should be able to benefit from the programme. With every admission, we look at the admission and the existing class to ensure all students are offered a balanced learning environment that works well for them.***

### **Privacy**

In compliance with Dutch law, ISD will ask you for your permission for your child to be included in photographs at the start of every school year.

Parents will also be asked to complete a form with their contact details, which will be used in case we have to call if the child falls ill during the school day or in case of an emergency. This form also contains pertinent information regarding children's health, i.e., if he or she presents with allergies that staff should be aware of.

The information provided will be treated in accordance with Dutch privacy laws.

### **Further Reference**

This document is to be read in conjunction with:

- Language policy
- Inclusion Policy
- Promotion Criteria
- ISD Standard terms and conditions