

Quick Checklist

Book: Single Author

Example of in-text citations:
In his work, Ball (1997) states that...

Example of reference list:
Ball, M. (1997). *Consulting with Parents: Guidance for practice* (2nd ed.). Edinburgh: National Press.

Book: Two or more Authors

Example of in-text citation:
Research by Banerjee and Watson (2011) suggests...

Example of reference list:
Banerjee, A., & Watson, T.F. (2011). *Pickard's manual of operative dentistry* (9th ed.). Oxford: Oxford University Press.

Book: Chapter in a Book

Example of in-text citation:
The view proposed by Franklin (2012, p. 88)...

Example of reference list:
Franklin, A.W. (2012). 'Management of the problem', in Smith, S.M. (2nd ed.). *The maltreatment of children*. Lancaster: MTP, pp. 83-95.

Book: illustrations, figures, diagrams, logos, and tables

Example of in-text citation:
Jones' painting illustrated his immense skill (Bevin, 1997, pp. 77-78).

Example of reference list:
Bevin, A. (1997). *Lost Welsh Treasures*. London: Davies Publishers, pp. 77-78, illus.

Book: Audio

Example of in-text citation:
Fry (2004) was emphatic in his description of the beast.

Example of reference list:
Fry, S. (2004). *The Hippopotamus*. Available at:
<http://www.audiobookstore.com/uk/> (Downloaded: 19 March 2013).

**Conference Paper:
in digital repository**

Example of in-text citation:
Jones (2003) revoked the theory...

Example of reference list:
Jones, S. (2003). 'Is there a correct way to reference?' Workshop on referencing in universities, Main Library, University of Birmingham, UK, 30 March to 2 April 2003.

**Journal Article:
One Author**

Example of in-text citation:
In his review of the literature (Potter, 2005)...

Example of reference list:
Potter, F. (2005) 'White noise and particle behaviour'. *Journal of Mathematics and Physics* 2 (1), 67-81.

**Journal Article:
with more than three authors**

Example of in-text citation:
Research suggests (Darlow et al., 2013).

Example of reference list:
Darlow, B., Dowell, A., Baxter, G.D., Mathieson, F., Perry, M. and Dean, S, (2013). 'The enduring impact of what clinicians say to people with low back pain', *Annals of Family Medicine*, 11 (6), pp.527-534.

**Journal Article:
online**

Example of in-text citation:
In their review of the literature (Knapik, Cosio-Lima & Reynolds, 2015)...

Example of reference list:
Knapik, J. J., Cosio-Lima, L. M., and Reynolds, K. L. (2015). 'Efficacy of functional movement screening for predicting injuries in coast guard cadets', *The Journal of Strength and Conditioning Research*, 29 (5), pp. 1157-1162.

Podcast

Example of in-text citation:

It was clear that George Osborne was well out of his depth (Yesterday in Parliament, 2015)...

Example of reference list

Tennant, D. (2020) "Neil Gaiman," David Tennant Does a Podcast with..., Apple Podcasts [Podcast]. October 13. Available at <https://podcasts.apple.com/gb/podcast/david-tennant-does-a-podcast-with/id1450005207?mt=2> (Accessed October 19, 2020).

Twitter

Example of in-text citation:

Fry (Fry, 2012) tweeted messages of support.

Example of reference list:

Fry, S. (2012) 13 January. Available at <http://www.twitter.com/stephenfry> (Accessed: 18 December 2012).

Video or Film on YouTube

Example of in-text citation:

The video (University of Birmingham, 2010)...

Example of reference list:

The University of Birmingham (2010). *The University of Birmingham experience*. Available at: <https://www.youtube.com/watch?v=YLxV5L6laFA> (Accessed: 18 June 2015).

Film: Streamed

Example of in-text citation:

Mike Leigh's film *Secret and Lies* (1996) ...

Example of reference list:

Secrets and Lies. (1996). [Online]. Directed by Mike Leigh. England: Channel 4 Films [Viewed 10 November 2018]. Available from Amazon Prime.

**Web page:
Individual
Author**

Example of in-text citation:

Snow (2015) stated that 'millions of soldiers died on the Western Front' (Snow, 2015).

Example of reference list:

Snow, D. (2015). *How did so many soldiers survive the trenches?* Available at: <http://www.bbc.co.uk/guides/z3kgjxs> (Accessed: 18 July 2015).

**Web page:
No Authors**

Example of in-text citation:

Napoleon was a great leader (2015).

Example of reference list:

Napoleon Bonaparte (1769-1821). (2015). Available at: http://www.bbc.co.uk/history/historic_figures/bonaparte_napoleon.shtml (Accessed: 18 July 2015).

**Web page:
Organisation
as Author**

Example of in-text citation:

During WW1 (BBC News, 2014)...

Example of reference list:

BBC News (2014). *'Lights out' ends day of WW1 centenary commemorations*. Available at: <http://www.bbc.co.uk/news/uk-28632223> (Accessed: 17 October 2012).